

Town of Lexington
Communications Advisory Committee
Agenda for Thursday, September 15, 2016
6:30 p.m., Parker Room (G-15), Town Office Building

Recording Secretary – *Tim Zack*

1. 6:30 p.m. Review and **VOTE** to approve minutes, June 16 meeting – *Ben Moroze*
2. 6:35 p.m. Service provider reports (*if any*)
3. 6:40 p.m. Selectmen's report – *Joe Pato, Suzie Barry*
4. 6:45 p.m. Chairman's Report – *Ken Pogran*
 - a. Committee reappointments, retirements, and new member solicitation
 - b. Review of 2016–2017 dates and assignments
 - i. Meeting dates and locations
 - ii. Recording secretary
 - iii. Complaints
 - c. Town Annual Report contribution—help requested
 - d. LexMedia contract update regarding report due dates
 - e. RCN license update regarding hub relocation
5. 6:55 p.m. Retiring member recognition
6. 7:00 p.m. Police Station cell tower – *AT&T et al.*
7. 7:15 p.m. Small cell wireless update – *Ken Pogran, Ben Moroze*
8. 7:20 p.m. LexMedia update – *Florence DelSanto*
9. 7:25 p.m. Town IT update – *Dorinda Goodman*
10. 7:30 p.m. Initiation of RCN license renewal process – *Dave Becker, Nick Lauriat, Dave Buczkowski*
 - a. RCN formal notification to Town
 - b. Board of Selectmen actions
 - c. Timeline and process
11. 7:35 p.m. Service provider payments to the Town – *Dave Becker, Tim Zack*
12. 7:50 p.m. Working group assignments for 2016-2017
 - a. LexMedia Oversight
 - b. Negotiations & Licensing
 - c. Wireless Communications
 - d. PEG accounts
 - e. Wireless Applications Review
13. 7:55 p.m. Wireless applications – *Frank Cai, Ben Moroze*

14. 8:00 p.m. Complaints –*Ben Moroze* (June), *Nick Lauriat* (July), *Smita Desai* (August),
Dave Buczkowski (September)
Upcoming: *Tim Zack* (October), *Dave Becker* (November)
15. 8:05 p.m. Election of Committee Chair, 2016–2017
16. 8:10 p.m. New business (*if any*)
17. 8:15 p.m. Adjourn

Kenneth T. Pogran
Chair